

**WEST LANCASHIRE LOCAL CHILDREN'S TRUST PARTNERSHIP>
ACTION PLANS 2009/10 & 2010/11**



ACTION NOTES		PRESENT			
DATE:	Monday, 26 April 2010	John Nelson (JN) WLBC	✓	✓	Angela Aspinwall-Livesey (AAL) Chair
		Greg Mitten (CVS)	✓	✓	Grant Murdoch (GDM) (YPS)
TIME:	2.00 pm	Jonathan Hewitt (JH) (LCC – Lead)	✓	✓	Doreen Wilde (DW) (LCC – Clerk)
VENUE:	St John's Children's Centre, Flamstead, Birch Green, Skelmersdale WN8 6PF				
DISCUSSION ITEM		ACTION NOTES			BY
1.	Apologies for Absence	Jane Cass (JC) (NHS Public Health) Talha Wadee (TW) (LCC – Policy)			
2.	West Lancashire LCTP Delivery Structure	John Nelson provided an update on the position of West Lancashire Borough Council in relation to the provision of support services for the Trust following a meeting with Geoff Hiscox of the Directorate for Children and Young People. It was noted that John is to be included on a countywide governance group to develop and devolve a suitable delivery support structure but that accountability stays with Lancashire County Council. With this joint arrangement West Lancashire Borough Council would recommend that the Trust engages with the process once revisions are made and areas of concern regarding information sharing and retaining a uniformed approach resolved.			
3.	West Lancashire LCTP Action Plans & Priorities	Copies of the most up to date Action Plan for 2009/10 circulated and the following comments and decisions noted: - <ul style="list-style-type: none"> • NI 50 and 110: Jonathan Hewitt (JH) to look at district and ward data on baseline key headlines from the Pupil Attitude Questionnaire and Tellus Survey. Grant Murdoch (GDM) to prepare a progress report in relation to YPS. To liaise with Jane Cass (JC) • JH to speak to Susan Cooke about involving Mark Foster in the July meeting to provide information on positive activities for inclusion on the Action Plan and contribute to the Go4it web site with details of current activities. 			JH/GDM/ JC JH

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	<ul style="list-style-type: none"> • Greg Mitten (GM) made reference to the close links with Health and Wellbeing Thematic Group in particular relating to the LGBT funding bid. GDM confirmed that a request for funding is to be made through the Children's Trust for an action and research project to move this forward. • It was considered important to tighten up the specific funding areas and identify the key issues and opportunities of core endeavours before the next full Trust meeting. It was noted that Heads and teachers recognise those that don't participate and need to be engaged. • JC to be contacted regarding progress reports in relation NI 55. • JH to request a progress report from Wendy Hemsworth on NI 112. • GDM to refresh NI 117 and provide a progress report. • The Clerk to request a progress report relating to local data if available from Julie Guest on LI – Improving Oral Health in Children. • There was discussion on how to pass down the commissioning element of the plans to operational groups and provide a positive joined up approach to the 3rd sector. An evaluation of outcomes is required and all data available needs to be analysed so that gaps can be targeted and priorities and leads agreed before the full Trust meeting rearranged for the 10 June 2010. • It is the responsibility of the Children's Trust to give direction, encourage engagement and provide a road map to all services. • A list of activities and strategies is required around key areas with a set of protocols that providers are expected to adhere to and measure themselves against. • Need to have a clear understanding of the Trust to nurture and support the adoption of clear and defined protocols. • Talha Wadee (TW) to be asked to follow up successful projects funded by the Trust over 2008, 09, 10 and 11. <p>Actions to be completed by Tuesday, 11 May 2010.</p>	<p>BY</p> <p>JC JH GDM</p> <p>DW</p> <p>TW</p>

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4.	Targeted Support Service	GM circulated a paper and outlined the proposed pilot project plan for the Targeted Support Service (TSS) recently commissioned by the Children's Trust. With an officer being provided by GDM's YPS Team it was a marrying together of statutory and voluntary sector. There was discussion and it was considered important to demonstrate links with the Common Assessment Framework (CAF) and the Targeted Youth Support Operational Group assessment process. It was noted that the Early Intervention Strategy is not known as yet but will impact on this service as will the Schools Funding Revenue in 2012 The Clerk agreed to clarify with TW the decision of the Board on 4 March regarding approval of additional funding for the project.	DW
5.	Any Other Business	It was agreed to move the meeting of the full Trust to Thursday, 10 June 2010 at 2.00 pm at Hillside Community Primary School, Skelmersdale. The Clerk to make arrangements and circulate the revised date accordingly.	DW
6.	Date of Next Sub Group Meeting	Tuesday, 11 May 2010 at 2.00 pm at Hillside Community Primary School, Skelmersdale.	All